

July 23, 2019

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Jeff Pratt
Agency Director

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Subject: **Approval of the Plans and Specifications for the Potrero Road Bike Lane Project – Phase I; Authorization for the Director of Public Works or His Designee to, If Necessary, Issue Addenda to Plans and Specifications; Waiver of Any Minor Bid Irregularities; Authorization for the Director of Public Works Agency to Award Contract to, and Execute Contract with, the Lowest Responsive, Responsible Bidder, Provided that the Low Bid Does Not Exceed the Engineer’s Estimate of \$1,075,000 by More than 20%; Project Specification No. RD19-02, Project No. 50569; Supervisorial District No. 2.**

Recommendations:

1. Approve the plans and specifications for the Potrero Road Bike Lane – Phase I project located in the Hidden Valley area in unincorporated Ventura County, Specification No. RD19-02, Project No. 50569;
2. Authorize the Director of Public Works or his designee to, if necessary, issue addenda which clarify or correct ambiguities or errors in the plans and specifications;
3. Waive any minor bid irregularities; and
4. Authorize the Director of Public Works Agency to award the contract to, and execute the contract with, the lowest responsive, responsible bidder, provided the low bid does not exceed the Engineer’s estimate of \$1,075,000 by more the 20%.



Fiscal/Mandates Impact:

Mandatory: No [X] Yes [] Cite Authority:
Source of Funding: FHWA/Congestion Mitigation Air Quality (CMAQ),
Active Transportation Program (ATP) and Road Fund
Funding Match Required: 11.47% of eligible cost (CMAQ)
Impact on Other Department(s): None

Summary of Revenue and Total Costs	FY 2019-20	FY 2020-21
Revenue:	\$ 1,218,265	\$ 0
Costs:		
Direct	\$ 1,304,594	\$ 0
Indirect - Agency/Department	\$ 48,735	\$ 0
Indirect - CAP	\$ 171	\$ 0
Total Costs	\$ 1,353,500	\$ 0
Net Road Fund Costs Including Indirects	\$ 135,235	\$ 0
Recovered Indirect Cost (Dept. and County CAP)	\$ 0	\$ 0

Current FY 2019-20 Budget Projection for Road Fund - Unit 4083				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$6,650,000	\$6,650,000	\$6,650,000	\$0
Revenue	\$5,633,000	\$5,633,000	\$5,633,000	\$0
Net Cost	\$1,017,000	\$1,017,000	\$1,017,000	\$0

Sufficient revenue and appropriations are available in the FY 2019-20 Road Fund Adopted Budget.

Discussion:

This project will widen the roadway to create Class II bike lanes in the Hidden Valley area in unincorporated Ventura County on Potrero Road from Bridge No. 231 to Trentwood Drive and also create Class III bike lanes from 500 feet west of Vista Oaks Way to Vista Oaks Way, near Lake Sherwood, as shown on Exhibits 1 (Vicinity Map) and 2 (Location Map).

The project consists of pavement widening to accommodate Class II bike lanes on Potrero Road from Bridge No. 231 to Trentwood Drive. Presently, there are no existing bicycle facilities within these limits on Potrero Road. Currently both recreational cyclists and motor vehicles share the roadway. In addition, the County has agreed to assist the City of Thousand Oaks by placing Class III bike lanes on the city's portion of Potrero Road, from 500 feet west of Vista Oaks Way to Vista Oaks Way. The road within the city's portion is too narrow for class II bike lanes; therefore, the County will stripe and sign the existing road to create Class III bike lanes. The proposed project will provide a safer roadway along Potrero Road for both motorists and bicyclists.



Bids for the project are scheduled to be opened on July 23, 2019. Your Board is being requested to authorize the Director of Public Works to award the contract to expedite the construction schedule so that construction may be completed by late October. This is primarily weather-related; the project will slurry seal the road at the end of construction, and reasonably warm temperatures are needed. Also, after October additional stormwater permitting will be triggered if work is not yet completed, due to the onset of the rainy season. For these reasons, we request your Board to authorize the Director of Public Works to award the contract to the lowest bidder to expedite construction. A copy of the abstract of bids received will be checked and attached to the Director's award letter, a copy of which will be forwarded to the Clerk of the Board.

Your Board previously declared this project categorically exempt from the California Environmental Quality Act (CEQA) on June 5, 2018; a Notice of Exemption was filed on June 6, 2018.

The estimated total project costs are as follows:

Preliminary Engineering	\$ 224,430
Construction Contract	\$1,075,000
Construction Engineering, Materials Testing, etc.	\$ 161,000
Right-of-Way	\$ 1,362
Contingencies	\$ 107,500
Total	\$1,569,292

*\$214,430 in preliminary Engineering and \$1,362 in Right-of-Way were incurred in previous fiscal years.

A copy of the executed contract will be provided to the Clerk of the Board.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.



DAVID FLEISCH
Director
Transportation Department

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Location Map
- Exhibit 3 – Plans and Specifications

